

## Guidelines for application for research grants in 2017: 1

**Deadline: February 28, 2017!**

### **1. Background**

Lions Cancer Research Foundation in Western Sweden, with the short name Lions Cancer Fund West, has, according to the statutes, the purpose to support clinical research, i e, patient-oriented research, in Oncology at Sahlgrenska University Hospital, Sahlgrenska Academy, as well as other hospitals and other health care facilities in Western Sweden. Lions Cancer Fund West can also allocate funds for the purchase of equipment for research or cancer treatment at the said facilities.

Clinical research is usually based on patient involvement or involvement of family members and/or medical staff and can be conducted at all levels in the chain of care.

According to the Fund's statutes, the funds raised during one fiscal year, will be awarded to cancer research projects no later than during the next financial year.

Since the start in 2010, the Fund has allocated totalling SEK 6,645,000 to 44 research projects. Details of the projects that have received funding are available on our website [www.lionscancerfond.se/forskningsanslag.html](http://www.lionscancerfond.se/forskningsanslag.html).

During the financial year July 1<sup>st</sup> 2015 to June 30<sup>th</sup> 2016, the Fund has raised the total sum of SEK 2,421,353. Out of these funds, the Board has decided to allocate SEK 1 million for research grants in this call. The Fund has also received an donation totalling SEK 1 million. The Board has decided that this latter amount should be earmarked for one major project, which may last for more than one year, see below.

The Lions Cancer Fund West now invites researchers at medical facilities in Western Sweden to apply for grants.

### **2. Eligible applicants**

Everyone who is associated with a medical care or medical research institution in West Sweden and who has initiated his/hers doctoral studies, or already has a MD/PhD, can apply for grants from the fund. An application shall be accompanied by a certificate (on a special form) signed by the responsible department manager or head of department and the applicant.

### **3. Applications in 2017**

All applications which coincide with the foundation's statutes as stated above are welcome. We specially encourage applications from researchers at health care units outside the University of Gothenburg and the University Hospital.

As mentioned above, SEK 1 million are available for full or partial funding of projects, as in previous years. The dedicated pot of SEK 1 million is intended to fully finance one project, which can last longer than 1 year. Please indicate on the application form if you NOT are applying for funding within the dedicated pot.

### **4. Assessment**

Submitted project applications are assessed by a Research Council connected to the fund. The council consists of 6 members, 3 of which represent Lions clubs in Western Sweden. Information about the members of the Research Council members is available on our website [www.lionscancerfond.se/forskningsradet.html](http://www.lionscancerfond.se/forskningsradet.html).

The applications received are reviewed by the members of the Research Council, who make an assessment of the relevance of the proposed research project. The scientific quality is assessed with respect to:

1. Aim (purpose, theory and uniqueness)
2. Methodology and implementation process (the scientific method, but also the project plan, time plan and budget)
3. The applicant's competence (the applicant's, co-applicant's and the supervisor's documented experience and scientific skills). In cases where it is regarded necessary, the Research Council will seek advice from external experts.
4. In cases where the partial financing of a project is requested/granted, a condition for the disbursement of funds is that the remaining financing of the project has been secured or that the scope of the project has been adapted to the available resources.

A selection between applicants and projects takes place along the above criteria and with respect to the research focus in relation to the goals of the Lions Cancer Fund West.

A short and clear summary of the problem (the purpose, analysis, theory and uniqueness), current state of the research field with references, method and

implementation, expected outcomes, budget and a realistic time plan are essential for the assessment of the application.

Grants for study visits or presentations at scientific conferences can be awarded to persons who conducts research in the cancer field. Itinerary and expense specification shall be attached to the application.

Decisions on which projects that shall receive grants are made by the Board of the Fund based on recommendations from the Research Council.

## 5. Applications

Applications must be submitted on fillable and traceable PDF forms that can be downloaded from the Fund's website

<http://lionscancerfond.se/forskningsanslag.html>

or can be ordered by e-mail to

[forskningsanslag@lionscancerfond.se](mailto:forskningsanslag@lionscancerfond.se).

The completed application should be saved with the applicant's name in the document title. The applicant's CV and list of scientific publications shall be submitted in separate (PDF) documents.

Applications should be sent as an attachment to an e-mail to [forskningsanslag@lionscancerfond.se](mailto:forskningsanslag@lionscancerfond.se).

Applications with attachments can also be sent by ordinary mail. to the fund's vice-president at the address:

Lions Cancer Fund West

c/o Claes I Helgesson

Lotsgatan 10

414 58 Gothenburg

NOTE: Even if the application is sent as an attachment to an e-mail, the form *"Intyg av klinikchef/prefekt och underskrift av sökande/Certificate of the head of clinic/department head and signature by the applicant"* must be sent on paper to the above address with the signatures of both the head of clinic/department head and the applicant.

The deadline for applications in this round is **February 28, 2017** (for applications and the certificate sent by ordinary mail, the postmark date is valid).

## 6. Funding allocations

will on the applicant's behalf be submitted to the department or institution, which will be responsible for administrating the funds and disbursement of funds against invoices, travel expenses or other supporting documents. Payment of our grant is made when the applicant has informed the Lions Cancer Fund West that the project is fully funded.

With an application, the applicant approves that information about the authorized appropriations or the results obtained may be published on the Fund's website or otherwise used in connection with the marketing of the Lions Cancer Fund West. It should be stated in the application if reasons for limited publicity are present,

If the time plan stated in the application not can be kept, the Fund promptly must be informed thereof. A change of the time plan must be approved by the Fund's Board.

As long as the main focus of the research project is maintained, the principal researcher can decide on a reallocation of the funds. If, however, the researcher or research team wants to use the funds in a way which means that the main research focus is changed, a notification must be made to the Lions Cancer Fund West. Only after a positive response from the Board, such a deviation from the main purpose of the grant may be executed.

## 7. Statement of accounts

For all research projects that will receive funding, a progress report must be sent to

[forskningsanslag@lionscancerfond.se](mailto:forskningsanslag@lionscancerfond.se)

**not later than June 30 each year.**

Within two years after the disbursement of funds – or any other time that the Fund's Board may decide – the results of the research/trip, funded by grants from the Lions Cancer Fund West, must be reported on at least one A4 page. The report must be accompanied by a financial report of how the allocated funds have been used. If granted funds are used in violation of these guidelines, or if the grant is not used within the prescribed time or if the accounting of the grant not is done at the right time, the Fund board may decide to recover paid grants.

The report should, where possible, be accompanied by copies of scientific publications, where results from the research funded by the Fund have been

published. In cases where the publications based on the results of scientific work funded by the Lions Cancer Fund West are published after the grant has been reported, copies of these publications also should be sent to the Fund.

In connection with the publication of research results, which fully or partially have been funded by grants from the Fund, it should be acknowledged that the research has been funded by the Lions Cancer Fund of Western Sweden.

Research equipment that has been purchased for funds awarded by Lions Cancer Fund West, will be donated to the respective department or institution and shall be marked with a special label provided by the Fund.

Any questions regarding the applications or these guidelines can be put to representatives of the research council via e-mail (in Swedish or English):  
[forskningsanslag@lionscancerfond.se](mailto:forskningsanslag@lionscancerfond.se)